SOP 1101 – **MISSED DUTY CREW**

DUTY CREW

It is standard for all Rescue Squad members to make a minimum of 20 hours of duty crew monthly. Of those hours all members are required to have one overnight shift on the ambulance. Any new fire Drivers are required to make eight hours total and/or one overnight duty crew monthly for the first year of driving. All in accordance with SOP 1100.

MISSED DUTY CREW HOURS

All duty crew hours will be reviewed monthly.

- One offense of missing monthly hours will result in a written warning from the Rescue Squad Captain.
- Any second offense of missing monthly hours may result in a written warning from the Rescue Squad Captain as well as a meeting with a Rescue officer. Failure to comply with a meeting may result in an immediate meeting with the Chief's Office.
- Any third offense of missing monthly hours may result in an immediate meeting with the Rescue Squad officers and Rescue Chief.

MISSED CALLS DURING DUTY CREW

- One offense of missing a call during duty crew may result in the member being removed from the shift in compliance with SOP 1100 as well as letter of reply with a written explanation
- Any second offense of missing a call during duty crew may result in an immediate meeting with the Rescue Squad officers and Rescue Chief.
- Any third offense of missing a call during duty crew may result in an appearance before Officers' Council.

*****Any and all offenses of both hours and missed called will be reset quarterly, unless otherwise stated by the rescue squad captain and/or chiefs office*